AGENDA

MONTROSE CITY COUNCIL MEETING

*NOVEMBER 10TH **6:00 PM** COMMUNITY CENTER*

PLEDGE OF ALLEGIANCE
CALL TO ORDER - Roll Call
RULES OF DECORUM
APPROVAL OF AGENDA
APPROVAL OF MINUTES – October 13th Meeting Minutes

SPECIAL TOPICS

- Rezone Request- Katzer Property: 110 N 1st Avenue
  - Residential District to Industrial District – Zoning to Recommend to Council
- Donelan property drainage ditch

OLD BUSINESS

- City Punch List Review
- Housing Grants Update
- Personnel Policy Amendment 2026
- Seasonal Personnel Policy Amendment 2026

NEW BUSINESS

- Monthly Sherriff Report
- 1st Reading of Budget Supplement Ordinance No. 2026-008

DEPARTMENT REPORTS

- Maintenance:
  - Updates from Josh
- Finance:
  - Water Meter replacement list = estimate cost needed for budget supplement
  - Move Excess Water Funds into MM for minimum balance of $30,000 with budget compliance
  - Move Excess Sewer Funds into MM for minimum balance of $30,000 with budget compliance

- End of Month Campground Revenue
- End of Month Bank Account Balances-Reconciliation – **PRINTOUT**

PAY VOUCHERS - **PRINTOUT**

HEARING OF THOSE PRESENT

- Limited to two minutes; No motions on these topics can be made. Not legal to make any motions because not on the agenda.

EXECUTIVE SESSION
ADJOURN (NOTE: The agenda cannot be changed within 24 hours of the Council meeting.)

City of Montrose
Resolution 2022-005
Set Meeting Decorum Policy

WHEREAS, the City of Montrose has determined the need to set the following Policy for Meeting Decorum. In support of and respect for an open, fair and informed decision-making process, the City Council recognize that:

WHEREAS Civil, respectful and courteous discourse and behavior are conducive to the democratic and harmonious airing of concerns and decision making; and

WHEREAS Uncivil discourse and/or discourteous and inappropriate behavior have a negative impact on the character and productivity of the decision-making process.

WHEREAS In an effort to preserve the intent of open government and maintain a positive environment for citizen input and Council decision-making, the following Rules of Decorum have been established.

Compliance with these rules is expected and appreciated. The Rules of Decorum will be included in the agenda and will be referenced at the beginning of each council meeting and council work session by the presiding officer. A written list of the Rules of Decorum will also be printed and mounted upon the walls of the Council Chambers and the Committee Room.

Therefore, it be resolved that:

* The Mayor serves as the presiding officer of the Council, the Council President serves in the Mayor's absence.
* Citizens must be recognized by the presiding officer prior to speaking.
* Citizens may speak only to the matter for which is being discussed and, in the case of public hearings, those matters which have been advertised and placed on the council meeting agenda.
* In an effort to accommodate all who wish to address council at a council meeting during the Public Hearing of Those Present, while preserving a reasonable and efficient meeting schedule, each speaker will have a specified amount of time to deliver comments. Comments will be timed by the Finance Officer or designee. Speakers are expected to cease comments immediately upon end-time. Citizens will be allowed to speak for up to 2 minutes.
* Speakers will conduct themselves in a civil and respectful manner at all times.
* Speakers will address the presiding officer.
* Questions to council members or city staff will be facilitated by the presiding officer.
* Speakers will state their name and address.
* Speakers will make an effort to speak clearly.
* Speakers will make an effort to speak succinctly.
* Speakers will not interrupt members of the City Council nor City Staff

*Speakers will refrain from the use of obscene language, "fighting words" likely to incite violence from the individual(s) to whom the words are addressed, or other language which is disruptive to the orderly and fair progress of discussion at the meeting.

*Speakers will refrain from making comments of a personal nature regarding others.

*Name-calling and/or obscenity is forbidden.

*Shouting, yelling or screaming is forbidden.

*Council meeting attendees (audience) will refrain from commenting, shouting, booing, clapping, stomping feet or other inappropriate and/or disruptive behavior. Brief clapping is permissible at the end of a speaker's comments.

*Council attendees (audience) should refrain from private conversation during meetings.

*Council attendees (audience) should come and go as necessary from meeting space in the least disruptive manner as possible.

*Council attendees (audience) should not interrupt or speak without being recognized by the presiding officer.

*No campaign placards, banners, or signs will be permitted in the meeting room. Other signage is permitted except signs which violate the Rules of Decorum or that block the view of other attendees.

*Exhibits, displays, and visual aids used in connection with presentations to the City Council are permitted.

It is the intent of council to maintain order and enforce Rules of Decorum for its meetings.

Disregard of these rules will be met with the following consequences:

1. The presiding officer will identify out loud the out-of-compliance behavior and request for the behavior to stop.
2. The presiding officer, Finance Officer or designee will read out loud the relevant "rule of decorum."
3. The speaker will be asked to stop the out-of-compliance behavior.
4. If the behavior continues, the offending individual or party will be asked to leave.
5. If the offending individual does not leave, he or she will be escorted out of the building by a police officer.

All other municipal or state laws and enforcements will apply.

BE IT RESOLVED the City of Montrose hereby authorizes this Meeting Decorum Policy to take effect immediately, due to the extreme disruptions at the previous council meeting.

Passed and Adopted this 8th day of November, 2022.

Justin Hagemann
City of Montrose Mayor

ATTEST:

Nicole Siemonsma
Finance Officer

Adopted: November 8th 2022
Published: 11-17-22 $69.79
Effective: December 7th, 2022

MONTROSE CITY COUNCIL MEETING
UN-APPROVED MINUTES –October 13th, 2026

On **October 13th, 2026**, the Montrose City Council Meeting took place at the Community Center. *The Pledge of Allegiance* was recited. Mayor Susan Painter called the meeting to order at 6:00pm. ***Roll Call***: Council members: Hanisch, Vogel, Binder and Scheff were present. Finance Officer Siemonsma present. Maintenance Hanisch present. Zoning members Hallem and Bartscher were present. City residents present. Quorum present. Rules of Decorum stated by Painter.

Action 26-119
Moved by council Vogel, seconded by council Hanisch for approval of Agenda. ***Roll Call:*** All favored no opposition. Motion carried.

Action 26-120
Moved by council Vogel, seconded by council Scheff for approval of the September 8th meeting minutes. ***Roll Call:*** All favored no opposition. Motion carried.

SPECIAL TOPICS:
Travis Raap was present to present a survey and replat request. His property is located outside city limits, but all replats and surveys are required to have council approval within a mile of the city boundary line.

Action 26-121
Moved by council Binder, seconded by council Vogel, for approval of the Survey and Re-Plat request and approval of Resolution No. 2026-011 Tract 2 of Raap Addition. ***Roll Call:*** All favored no opposition. Motion carried.

Tom Ollerich and Kayleigh Winter were present to request a Variance application with the Planning and Zoning team. The application filed pursuant to chapter 8.08 Fences would allow the current fencing height restriction of 4ft to be adjusted to a height of 6ft in the front yard for the property owner at 112 S 2nd Avenue, parcel #19.00.0916.

Action 26-122
Moved by zoning member Hallem, seconded by zoning member Bartscher, for approval to accept the variance request for property: 112 S 2nd Ave to allow a height of 6ft fence be erected in the front yard. ***Roll Call:*** All favored no opposition. Motion carried.

OLD BUSINESS:
Punch List reviewed by council team.
Street repair priority list not provided by council Hanisch and council Vogel.
Electrical upgrades for the campground bathhouse discussed.
Council Hanisch has not gotten underground plumbing bids or overground plumbing bids for the pending water shed project.

Action 26-123
Moved by council Vogel, seconded by council Hanisch, for the 2nd Reading and approval of Ordinance No. 2026-006, Zoning Amendment of Title 12. ***Roll Call:*** All favored no opposition. Motion carried.

Action 26-124
Moved by council Scheff, seconded by council Hanisch, for the 2nd Reading and approval of Ordinance No. 2026-007, Budget Supplement for campground updates. ***Roll Call:*** All favored no opposition. Motion carried.

Housing grants are being discussed and reviewed with the state. FO projects approval for these homes soon.

NEW BUSINESS:
Sheriff Reports reviewed.

Data Centers were discussed between council members. County meetings are held 2 Tuesdays a month and data centers are currently on the agendas and ordinances are being created at the county level for permitting and zoning.

FO presented a revised Employee Policy for updating as the last policy was revised in 2019. Proposed additions to the policy include: Outside employment, Immigration law compliance, Intellectual property, Confidential nature of work, Vacation Leave Accrual adjustment, Vacation call back, Public relations, Energy conservation, Felony conviction policy, Terminal illness and contagious diseases, Bereavement leave, Time off to vote, Inclement weather office closure, Nursing mothers, Staff development, FMLA definitions, Sick leave compensation upon separation, Vacation leave compensation upon separation, emergency call in and snow removal automatic pay benefit.
Council members want adjustments made to the benefit section regarding 60 day hire probation upon benefit accrual, 2 hour window to vote on company time using PTO, Inclement weather, Level 3 adjustment to PTO usage, and clothing allowance verbiage adjustment to exclude city maintenance on clothing or workwear.
This policy will be reviewed through October and decided upon in November's meeting.

FO presented a new Seasonal Employee Policy for review. This policy includes several narratives within the employee policy, but adjustments were made regarding benefits and other areas that don't pertain to seasonal employees. A separate policy is a nice addition as this policy caters to the seasonal hires roles more accurately. This policy will be reviewed through October and decided upon in November's meeting.

FO reviewed the 2027 city inventory list with the council members. Adjustments were made with new shop equipment and the equipment that sold at Wieman Auction.

FO stated that the financial auditors requested that snow removal personnel be listed by name and approved in a city council meeting annually if this work was being done outside of the hired maintenance role.

Action 26-125
Moved by council Vogel, seconded by council Scheff, for approval of Council member Jasen Hanisch to be backup snow removal help for the maintenance role for 2026-2027 at the regular salary set at the maintenance level and in accordance with the personnel policy of snow removal call in pay. ***Roll Call:*** All favored no opposition. Motion carried.

DEPARTMENT REPORTS
Maintenance Hanisch discussed the small pool leak status. All water has been shut off and maintenance Hanisch needs to investigate to find out where the leak is occurring. City hydrants were flushed recently. Lagoon 1 intake pipe is blocked, and jetting needs to occur to open up the pipe. Possible discharge of pond 3.
FO stated resident water meters are slowly showing signs of failing due to the age of the meter. FO is still trouble shooting this issue to make sure this is the case with metering solutions, but the city will probably have to slowly start purchasing water meters and cellular endpoints and replacing them over the next year to mitigate the issue.

FO gave an election calendar rundown to the council team to have them decide if they would like to host 2027 elections for mayoral run and Ward 1 council member run in June or in November. The setback of hosting an election in June is having brand new council members having to make budgetary decisions without any prior knowledge of city budget items so soon within their 1st year term. November elections give new council members and mayors some time to get their feet wet prior to making those impactful budgetary decisions.

Action 26-126
Moved by council Binder, seconded by council Hanisch, for approval to host 2027 elections in the month of November in accordance with the state's election calendar. ***Roll Call:*** All favored no opposition. Motion carried.

FO has been working on city property deeds and quit claims organization within the office. City property inventory has shown that we are missing copies of 13 deeds for current city parcels. FO is working with the county to get these deeds back in the office for proper filing and documentation. FO is asking for address assignments for the following parcels for deliveries and service: City Shop, City Pool, City baseball field, City Softball field, and water shed. The county will have to assign and approve an address to the lift station on 1st Avenue as this is located outside of city limits.

Action 26-127
Moved by council Hanisch, seconded by council Scheff, for approval to assign an address of 123 E Main Street to the City Shop building, parcel no. 19.00.0801 for service purposes. ***Roll Call:*** All favored no opposition. Motion carried.

Action 26-128
Moved by council Binder, seconded by council Hanisch, for approval to assign an address of 110 E State Street to the City Pool building, parcel no. 19.25.0100 for service purposes. ***Roll Call:*** All favored no opposition. Motion carried.

Action 26-129
Moved by council Scheff, seconded by council Vogel, for approval to assign an address of 25387 Valley Road to the City Baseball Field, parcel no. 19.45.0900 for service purposes, pending the approval of the county regarding the proposed address. ***Roll Call:*** All favored no opposition. Motion carried.

Action 26-130
Moved by council Hanisch, seconded by council Binder, for approval to assign an address of 108 E Main Street to the City Softball Field, parcel no. 19.35.270201 for service purposes. ***Roll Call:*** All favored no opposition. Motion carried.

Action 26-131
Moved by council Binder, seconded by council Scheff, for approval to assign an address of 219 N Fuller Ave to the City Water Shed, parcel no. 19.01.0307 for service purposes. ***Roll Call:*** All favored no opposition. Motion carried.

End of month Camping Revenue reviewed by council.
End of year Pool Expenditures and Revenue reviewed by council.

End of month bank account balances reviewed by council.

OCTOBER VOUCHERS:

PAID Between Meetings

29625e	FEDERAL TAX PAYMENT	9/11/26	$565.69	Payroll Taxes
29628e	FEDERAL TAX PAYMENT	9/22/26	$494.53	Payroll Taxes
29633e	FEDERAL TAX PAYMENT	10/9/26	$1,035.65	Payroll Taxes
00058e	CAMPSPOT	9/11/26	$424.00	Camp Reservation Fees
00059e	CLOVER CONNECT	9/11/26	$309.30	ACH Card Fees for Campground
00061e	CAMPSPOT	10/5/26	$271.50	Camp Reservation Fees
00060e	CLOVER CONNECT	10/5/26	$144.90	ACH Card Fees for Campground
31204	PUBLIC HEALTH LAB	10/1/26	$530.00	2026-2027 Water Sample Fees
29632e	SD DLR	10/5/26	$20.67	3rd QU Labor Reporting 2026
29631e	SD DOR	10/2/26	$228.44	Monthly Garbage Tax Reporting
31202	SD RETIREMENT SYSTEM	10/1/26	$578.78	Monthly Reporting
29629e	SECURITY STATE BANK-Montrose	9/29/26	$88.99	Bank Deposit Slip Order
29634e	SECURITY STATE BANK-Montrose	10/1/26	$20.00	Stop Payroll CK's to Loudenburg-duplicates
31203	US BANK, N.A.	10/1/26	$11,703.04	Loan: DW#1 / CW#2

PAID at Council Meeting

31224	#1 BREAKTIME PORTABLES	10/13/26	$425.00	Baseball Field Portable services for September
31210	A&B BUSINESS	10/13/26	$242.14	Monthly IT Service; Printer Contract
31211	ADDY DISPOSAL	10/13/26	$3,229.00	Monthly Garbage Fee
31219	BADGER METER	10/13/26	$70.26	Monthly cellular/network fees
31212	CITY OF MONTROSE	10/13/26	$69.12	Monthly UB Bill
31213	GOLDEN WEST	10/13/26	$260.40	Monthly Office Phone Bill
31214	KINGBROOK RURAL WATER	10/13/26	$4,409.55	Monthly Water Purchase-Usage
31221	MALLOY SF	10/13/26	$111.51	Pool motor inspection
31215	MCCOOK CO. AUDITOR	10/13/26	$1,783.60	Monthly Sheriff Fee
31216	MIDAMERICAN ENERGY	10/13/26	$32.70	Prior month Usage
31223	MONTROSE GAS PLUS	10/13/26	$161.22	Fuel for city equip
31217	NEW CENTURY PRESS	10/13/26	$171.30	Ord; Mtg Minutes; Public Notices
31225	PUTHOFF REPAIR	10/13/26	$23.88	Grasshopper mower belt
31227	SD 811 SERVICES	10/13/26	$21.00	Locate Calls
31220	SD DOT	10/13/26	$16.00	Annual Billboard Permit Renewal Fee
31218	SOUTHEASTERN ELECTRIC COOP	10/13/26	$3,172.64	Monthly Electric Bill
31226	THE SECURITY STATE BANK	10/13/26	$41.88	Ofc Supplies
31222	US POSTAL SERVICE	10/13/26	$94.00	Annual Post Box Fee
	TOTAL PAID:		$30,750.69	

Pay-roll

	Mayor; Council Members		$3,325.00	4th Quarter Payroll - October
	Finance Officer		$4,240.00	2 pay periods - September
	Park Attendant		$497.12	2 payperiods - September
	Seasonal Mowers		$327.04	2 payperiods - September
	Certified Operator Temp.		$100.00	Monthly Payment
	Maintenance Technician		$628.20	2 pay periods - September
	TOTAL SALARIES:		$9,117.36	
	GRAND TOTAL:		**$39,868.05**	

Action 26-132

Moved by council Binder, seconded by council Scheff for approval of bills paid between meetings and bills paid at council meeting.
Roll Call: All favored no opposition. Motion carried.

Hearing of those present: Mark Lauck

Action 26-133
Moved by council Vogel, seconded by council Scheff to **Adjourn** at 7:17pm. ***Roll Call:*** All favored no opposition. Motion carried.

Attest: _____
Nicole Siemonsma
Finance Officer

_____
City Mayor or Council President

Published once at the approximate cost of:_____
Publish Date: _____

SPECIAL TOPICS

NOTICE OF PUBLIC HEARING

Pursuant to SDCL 11-4-12, notice is hereby given that the Montrose Planning Commission will hold a public hearing on November 10th 2026, regarding the possibility of rezoning the property at 110 N 1st Ave, Montrose, SD 57048 from the current RESIDENTIAL DISTRICT to an INDUSTRIAL DISTRICT.

The Planning Commission public hearing will be held at the following time, date, and location:

6:00PM
November 10th, 2026
Montrose Community Center (100 W. Main St.)

The purpose of this hearing is to explain the proposed rezoning to interested persons, to answer questions, and to hear public comment. The Planning Commission invites all interested persons to attend and offer their comments. Those interested persons not able to attend are invited and encouraged to send written comments, prior to the hearing, to the City of Montrose, 100 W. Main St., Montrose, SD 57048.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this hearing, please contact the Finance Officer at (605) 363-5065. Anyone who is deaf, hard-of-hearing or speech-disabled may utilize Relay South Dakota at (800) 877-1113 (TTY/Voice). Notification 48 hours prior to the hearing will enable the City to make reasonable arrangements to ensure accessibility to this hearing.

Nicole Siemonsma
Finance Officer

Publish Date: 10/22/26
Published once at the approximate cost of _____.

ORDINANCE NO. 2027-001

AN ORDINANCE OF THE CITY OF MONTROSE, SD, REZONING PROPERTY AT 110 N 1ST AVENUE FROM A RESIDENTIAL DISTRICT TO AN INDUSTRIAL DISTRICT AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF MONTROSE.

BE IT ORDAINED BY THE CITY OF MONTROSE, SD:

Section 1. LOT 1 MONTROSE C F ADDITION- Property Parcel No. 19.37.1000 is hereby rezoned from a Residential District to an Industrial District, and the official zoning map of the City of Montrose shall be amended to include this rezoning.

Adopted this ____ day of _____, 2027.

_____
Susan Painter
Mayor

Seal

ATTEST:

_____
Nicole Siemonsma
Finance Officer

Planning/Zoning Meeting Date: 11/10/2026
1st Council Team Reading: 12/08/2026
2nd Council Team Reading and Adoption: 01/19/2027
Published twice: 1/21/27 & 1/28/27
Publishing Cost:_____
Effective Date: _____

OLD BUSINESS

CITY PUNCHLIST ITEMS

CITY OF MONTROSE, SD

NEED:	BID AMOUNT	Actual Spent	COMPANY/SERVICE	Notes:
TREE DUMP / SEWER PONDS				
20' gate replacement on sewer pond 1				*purchased Spring 2026*
TREE REMOVAL				
Dead Tree Removal E Clark Street				
Cottonwood branch trim BB field				
STREET SWEEPING				
South half of Montrose chip seal rock removal				Humbolt street sweeper vs. Popham Con.
STREET REPAIR PLAN FOR 2027				
Streets Repair List by Council Hanisch/Vogel				Asked for plans fall 2026
CAMPGROUND				
Assemble 10 picnic tables				Arrived summer 2026
BASEBALL FIELD NEEDS				
Concession/Restroom remodel				Shutdown/Planned in 2025
Water Heater element repair				
Storage building soffit repair				
Storage building new lock				
Pool				
Restroom Partitions Replacement				2027 budget supplement
Sandfilter Replacement x4				2027 budget supplement
Leak found in Small Pool September 2026				
Water shutoff valves needed to separate p/c				
Switch motor pumps between pools				
Basketball/Tennis Court				
Install Pickleball posts/nets				Posts here June 2025
STREET REPAIRS				
CIP Water Main replacement 1st Ave				2026 Twedt Co.
WATER TOWER SHED				
WATER SHED replacement building BID REVIEW				Cost gathered in 2026

Revised: 10/15/26

CITY OF MONTROSE, SD
PERSONNEL POLICIES



Adopted November 10th, 2026

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— Request Full Copy from City Office —

CITY OF MONTROSE, SD
PERSONNEL POLICIES

SEASONAL EMPLOYEES



Adopted November 10th, 2026

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- Request Full Copy from City Office -

NEW BUSINESS

City of Montrose

October 2026 Law Enforcement Report

Hours

Contract Hours Per Week	10
Average Per Day	1.43
Days in Month of October	31
Hours Required for Month	44.29
Hours Worked by McCook County Sheriff's Office	81.25

Contacts

911 Hang-Up	1
Accident	1
Alarm	0
Animal Complaint	1
Assist	1
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	0
Disturbance	2
Domestic Assault	3
DUI	0
Intentional Damage	0
Investigations	0
Mental Health	0
Missing Persons	0
Motorist Assist	2
Other	0
Protection Order	0
School Patrol	0
Theft	0
Transport	0
Traffic Stops	1
Warnings Issued	1-speeding
Citations Issued	0
Warrants	0
Welfare Check	3

Date Prepared: 11/03/2026

City of COUNTY

October 2026 Law Enforcement Report

Hours

Contract Hours Per Week	
Average Per Day	
Days in Month of October	31
Hours Required for Month	0.00
Hours Worked by McCook County Sheriff's Office	

Contacts

911 Hang-Up	1
Accident	18
Alarm	0
Animal Complaint	10
Assist	7
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	1
Disturbance	1
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	2
Mental Health	0
Missing Persons	0
Motorist Assist	12
Other	9
Protection Order	0
School Patrol	0
Theft	1
Transport	1
Traffic Stops	44 (19 Speeding, 16 equipment)
Warnings Issued	35
Citations Issued	9 (6 speeding, 1 drug related, 1 stop sign, 1 equipment)
Warrants	1
Welfare Check	1

Date Prepared: 11/03/2026

City of Bridgewater

October 2026 Law Enforcement Report

Hours

Contract Hours Per Week	15
Average Per Day	2.14
Days in Month of October	31
Hours Required for Month	66.43
Hours Worked by McCook County Sheriff's Office	128.5

Contacts

911 Hang-Up	1
Accident	4
Alarm	0
Animal Complaint	1
Assist	3
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	2
Disturbance	4
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	6
Mental Health	0
Missing Persons	0
Motorist Assist	0
Other	5
Protection Order	1
School Patrol	0
Theft	0
Transport	0
Traffic Stops	3
Warnings Issued	3-Speeding
Citations Issued	0
Warrants	1
Welfare Check	0

Date Prepared: 11/03/2026

City of Canistota

October 2026 Law Enforcement Report

Hours

Contract Hours Per Week	30
Average Per Day	4.29
Days in Month of October	31
Hours Required for Month	132.86
Hours Worked by McCook County Sheriff's Office	210.5

Contacts

911 Hang-Up	2
Accident	0
Alarm	0
Animal Complaint	1
Assist	0
Bar Checks	0
Burglary	1
Child Abuse	0
CHINS	0
Disturbance	6
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	0
Mental Health	0
Missing Persons	0
Motorist Assist	0
Other	5
Protection Order	0
School Patrol	0
Theft	0
Transport	0
Traffic Stops	3
Warnings Issued	2- speeding
Citations Issued	1- expired registration
Warrants	2
Welfare Check	0

Date Prepared: 11/03/2026

City of Salem

October 2026 Law Enforcement Report

Hours

Contract Hours Per Week	52
Average Per Day	7.43
Days in Month of October	31
Hours Required for Month	230.29
Hours Worked by McCook County Sheriff's Office	350.75

Contacts

911 Hang-Up	0
Accident	1
Alarm	0
Animal Complaint	0
Assist	0
Bar Checks	0
Burglary	1
Child Abuse	0
CHINS	1
Disturbance	0
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	4
Mental Health	0
Missing Persons	3
Motorist Assist	1
Other	10
Protection Order	0
School Patrol	1
Theft	1
Transport	0
Traffic Stops	45
Warnings Issued	28
Citations Issued	17
Warrants	0
Welfare Check	0

2 no front plate
17 Speeding
7 equipment
2 Stop signs

1 equipment
1 expired registration
15 Speeding

Date Prepared: 11/03/2026

City of Spencer

October 2026 Law Enforcement Report

Hours

Contract Hours Per Week	2.5
Average Per Day	0.36
Days in Month of October	31
Hours Required for Month	11.07
Hours Worked by McCook County Sheriff's Office	62.75

Contacts

911 Hang-Up	0
Accident	0
Alarm	0
Animal Complaint	0
Assist	1
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	0
Disturbance	0
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	0
Mental Health	0
Missing Persons	0
Motorist Assist	0
Other	0
Protection Order	0
School Patrol	0
Theft	0
Transport	0
Traffic Stops	0
Warnings Issued	0
Citations Issued	0
Warrants	0
Welfare Check	0

Date Prepared: 11/03/2026

CITY OF MONTROSE
Ordinance No. 2026-008
2026 SUPPLEMENTAL APPROPRIATIONS ORDINANCE

Be it ordained by the City of Montrose that the following sum is supplementally appropriated to meet the obligations of the municipality.

49300 Liquor		
42220 Dues & Memberships	$	150.00
Total Appropriations	$	150.00
Cash on Hand		
41900 City Office Dept		
41900 Other Expenses	$	150.00
Total Cash on Hand	$	150.00

First Reading: _____
Second Reading : _____
Adoption: _____
Pubished: _____
Publish Cost: _____
Effective Date: _____

_____
Mayor or Council President

Seal

Attest:

_____
Nicole Siemonsma
Finance Officer

DEPARTMENT REPORTS

METERING AND TECHNOLOGY SOLUTIONS

INVOICE

Metering And Technology Solutions
P.O. Box 7411151
Chicago, IL 60674
952-242-1960

DATE:
10/5/2026
INVOICE #:
INV11482

BILL TO
City of Montrose
100 West Main Suite A
Montrose SD 57048
United States

SHIP TO
City of Montrose, SD
100 West Main Suite A
Montrose SD 57048
United States

SALES REP	PO #	DUE DATE	TERMS
Farrell Anderson	Email Nicole	11/4/2026	Net 30

ITEM	DESCRIPTION	QTY	BACK ORDERED	RATE	AMOUNT
ES5/8X3/4PGAL HRE25TT	5/8" x 3/4" Plastic E-Series Meter; Gallon HRE; 25' Wire with Twist Tight; Piggyback Label	4	0	$201.00	$804.00
M25BZ3/4BARE	3/4" M25 Low Lead Bronze Bare Meter; Piggyback Label	3	0	$80.00	$240.00
UG25GAL8DHRE 25TT	M25 Gallon 8 Dial HRE with 25' Twist Tight Wire; Torx Screws	3	0	$111.00	$333.00
Shipping	Shipping	1		$33.18	$33.18

**Please note that all returns must be initiated within 75 days of shipment and are subject to approval. All pre-approved returns will incur a 30% restocking fee.*

Endpoint cost - $

SUBTOTAL	$1,410.18
TAX TOTAL	$0.00
TOTAL	$1,410.18
AMOUNT PAID	$0.00
AMOUNT DUE	$1,410.18

CAMPGROUND REVENUE HISTORY

	2023	2024	2025	2026	2026
SEASONAL FULL PAYMENTS	(7) $14,000	(5) $10,000	(5) $9,684.35		(8) $12,394.21
SEASONAL DEPOSITS		$750/2025	(7) $1,050 (25/26)		(9) $1,246.05

NIGHTLY REVENUE ONLY		*bank statement*	*bank statement SUBTRACT SEAS*	#Res. in Camp / ARRIVALS REPORT	*bank statement SUBTRACT SEAS*
JAN	550	518.90	2,770.17	0	2,060.06
FEB	500	191.28	634.14	0	1,283.22
MAR	175	3,533.37	1,369.43	0	1,092.55
APR	875	2,422.81	1,071.31	0	2,501.43
MAY	3150	3,487.16	4,848.21	213 nights	5,374.22
JUN	4200	4,837.86	4,809.29	207 nights	6,399.67
JUL	3200	5,752.01	6,923.79	347 nights	7,375.12
AUG	2150	5,469.73	7,118.09	127 nights	8,573.54
SEP	2205	2,698.33	4,062.54	85 nights	3,458.60
OCT	1079	331.49	871.01	0	633.98
NOV	0	216	223.76	0	
DEC	0	92.38	602.23	0	
Non Seasonal Total:	**18,084.00**	**28,985.90**	**35,303.97**		**38,752.39**

2024 Total Revenue: $38,775.70

2025 Total Revenue: $44,988.32

2026 Total Revenue: $45,251.90

revised:11/04/26

Note: Revenue totals do not include revenue for taxes and surcharges.

2026 General Fund; Money Market Accounts; CD - Overview

Account Name	Account #	Purpose	Opened	Jan. Recon Balance	Feb. Recon Balance	Mar. Recon Balance	Apr. Recon Balance
Checking Account	xxx0164	Operating Fund	x	273,543.53	275,447.33	306,411.26	313,013.04
Water Fund	602	General Fund	x	32,361.07	133,815.15	137,840.12	136,453.06
Sewer Fund	604	General Fund	x	30,080.93	30,553.78	36,212.65	32,587.56
CAMP Account	MMxxx1950	Cmp Dep/Season Dep.	x	212,617.48	213,713.03	206,605.28	210,314.23
ODELL Account	MMxxx1776	Borrow Option	x	115,330.79	115,397.14	115,470.65	115,541.83
Montrose Operations	MMxxx1739	Optional	9/20/2022	403,797.29	399,027.86	399,282.03	399,528.16
Reserve for Equipment	MMxxx1832	Optional	x	45,639.08	45,665.34	45,694.43	45,722.60
Water Fund Savings	MMxxx1997	Savings	3/30/2023	117,201.10	97,261.54	97,323.49	97,383.48
Sewer Fund Savings	MMxxx1973	Savings	3/30/2023	302,892.22	223,188.59	223,330.76	223,468.43
18m CD ODELL	x7010	ODELL Fund	2/22/2019	$200,000	200,000	200,000	200,000

Account Name	Account #	Purpose	Date Opened	May Recon Balance	Jun. Recon Balance	Jul. Recon Balance	Aug. Recon Balance
Checking Account	xxx0164	Operating Fund	x	462,333.06	506,624.70	395,657.09	390,620.87
Water Fund	602	General Fund	x	139,259.49	142,017.75	140,752.60	144,703.70
Sewer Fund	604	General Fund	x	32,957.66	37,176.97	33,634.58	33,816.61
CAMP Account	MMxxx1950	Cmp Dep/Season Dep.	x	215,383.52	204,111.94	210,568.71	218,007.76
ODELL Account	MMxxx1776	Borrow Option	x	115,615.43	115,686.70	115,760.39	115,834.13
Montrose Operations	MMxxx1739	Optional	9/20/2022	318,774.33	318,970.83	319,174.01	319,377.32
Reserve for Equipment	MMxxx1832	Optional	x	45,751.72	45,779.92	45,809.08	45,838.26
Water Fund Savings	MMxxx1997	Savings	3/30/2023	84,444.18	84,496.23	84,550.05	84,603.91
Sewer Fund Savings	MMxxx1973	Savings	3/30/2023	223,610.78	223,748.62	223,891.14	224,033.76
18m CD ODELL	x7010	ODELL Fund	2/22/2019	$200,000	200,000	200,000	200,000

Account Name	Account #	Purpose	Date Opened	Sep. Recon Balance	Oct. Recon Balance	Nov. Recon Balance	Dec. Recon Balance	Annual Interest
Checking Account	xxx0164	Operating Fund	x	400,675.22	427,456.47			
Water Fund	602	General Fund	x	150,028.39	149,821.69			
Sewer Fund	604	General Fund	x	39,515.75	37,070.96			
CAMP Account	MMxxx1950	Cmp Dep/Season Dep.	x	221,783.06	205,000.64			
ODELL Account	MMxxx1776	Borrow Option	x	115,905.53	115,979.36			
Montrose Operations	MMxxx1739	Optional	9/20/2022	319,574.20	319,777.76			
Reserve for Equipment	MMxxx1832	Optional	x	45,866.52	45,895.74			
Water Fund Savings	MMxxx1997	Savings	3/30/2023	84,656.06	84,709.98			
Sewer Fund Savings	MMxxx1973	Savings	3/30/2023	224,171.86	224,314.65			
18m CD ODELL	x7010	ODELL Fund	2/22/2019	$200,000	200,000	200,000	200,000	x

File found under: D:/Council;Meetings;Account Balances for Updates

Revised: 11/3/2026

VOUCHERS

NOVEMBER COUNCIL MEETING VOUCHER SUMMARY

PAID Between Meetings

29635e	FEDERAL TAX PAYMENT	10/23/26	$480.93	Payroll Taxes
29636e	FEDERAL TAX PAYMENT	11/6/26	$423.05	Payroll Taxes
29638e	CLOVER CONNECT	11/4/26	$67.17	ACH Card Fees for Campground
31229	MENARDS	10/14/26	$37.45	Tree guards for Campground
31230	METERING & TECH SOLUTIONS	10/14/26	$1,410.18	E Series x4; M25 x3; Hre Registers x3
00062e	MM CAMPGROUND	10/15/26	$17,000.00	Budget Supp ORD 2026-007
31228	SD DOR	10/14/26	$150.00	WebsPub Liquor License renewal
29637e	SD DOR	11/6/26	$215.66	October Garbage Tax 2026
31233	SD RETIREMENT SYSTEM	11/3/26	$508.80	Monthly Reporting
31235	THE SECURITY STATE BANK	11/3/26	$395.77	Address Signs; Cleaning supplies; Cert. Mail
31231	THE SECURITY STATE BANK	10/14/26	$23.86	Tree guards for Campground
31234	US BANK, N.A.	11/3/26	$6,259.62	Loan: DW2; CW4

PAID at Council Meeting

31251	#1 BreakTime Portables	11/10/26	$425.00	October PortaPotty Services for BB field
31236	A&B BUSINESS	11/10/26	$241.98	Monthly IT Service; Printer Contract
31237	ADDY DISPOSAL	11/10/26	$3,184.00	Monthly Garbage Fee
31245	BADGER METER	11/10/26	$130.26	Monthly cellular/network fees
31238	CITY OF MONTROSE	11/10/26	$27.42	Monthly UB Bill
31239	GOLDEN WEST	11/10/26	$161.96	Monthly Office/Camp Phone/Internet Bill
31240	KINGBROOK RURAL WATER	11/10/26	$4,200.75	Monthly Water Purchase-Usage
31241	MCCOOK CO. AUDITOR	11/10/26	$1,783.60	Monthly Sheriff Fee
31248	MCCOOK REGISTER OF DEEDS	11/10/26	$31.00	Deed Copies for City Properties
31242	MIDAMERICAN ENERGY	11/10/26	$38.57	Prior month Usage
31249	MONTROSE GAS PLUS	11/10/26	$89.23	Fuel for City Equipment
31243	NEW CENTURY PRESS	11/10/26	$296.51	Ordinances x2; Public Notices; Mtg Minutes, Resolution
31250	SCHOENFISH & CO	11/10/26	$17,000.00	2 Year Financial Audit Premium
31247	SDML-WC FUND	11/10/26	$3,439.00	Annual WC Premium
31244	SOUTHEASTERN ELECTRIC COOP	11/10/26	$2,672.40	Monthly Electric Bill
31246	TEAM LAB	11/10/26	$2,010.00	Mega Bugs for Sewer Pond Trtmt
	TOTAL PAID:		$62,704.17	

Payroll

	City Council Members		$3,325.00	Quarterly Payment-Paid in October
	Finance Officer		$4,240.00	2 pay periods - October
	Park Attendant		$350.40	2 payperiods - October
	Seasonal Mower		$400.48	2 payperiods - October
	Certified Operator Temp.		$100.00	Monthly Payment
	Maintenance Technician		$359.28	2 pay periods - October
	TOTAL SALARIES:		$8,775.16	
	GRAND TOTAL:		**$71,479.33**	